

# Plymouth College



## Welcome to Plymouth College

### **Safeguarding and Child Protection guidance for adults visiting or working at Plymouth College**



- Visitors are requested to report to and sign in at Reception on arrival, and sign out on departure from school.
- Visitors are asked to wear a visitor or contractor badge at all times.
- Internet access is available on request in Reception.



## **Child Protection**

Our school community has a duty to safeguard and promote the welfare of young people who are our pupils. A copy of our Safeguarding & Child Protection Policy can be found on the school website.



## **Safeguarding Children**

If you have any concerns that a child has been harmed, is at risk of harm, or you receive a disclosure about a child or adult, please contact Reception as quickly as possible, and ask to speak to the DSL or a Deputy DSL if the DSL is unavailable.

## **Health and Safety**

Your safety and well-being during your visit are important to us. As a Visitor you have a legal duty to care for the Health & Safety of yourselves and others.



**Plymouth College**  
**Safeguarding & Child Protection Team**

**Mr Charlie Irish**



Designated Safeguarding Lead (DSL)  
and Deputy Head (Pupil Welfare & Development)  
07866 490929 / 01752 505110  
[cirish@plymouthcollege.com](mailto:cirish@plymouthcollege.com)

**Mr Lee Ilott**



Deputy Designated Safeguarding Lead (DDSL)  
and Head of Boarding  
07540 056502 / 01752 505141  
[lilott@plymouthcollege.com](mailto:lilott@plymouthcollege.com)

**Mrs Rebecca Moore**



Deputy Designated Safeguarding Lead (DDSL)  
and Head of Lower School  
07804 164960  
[rmoore@plymouthcollege.com](mailto:rmoore@plymouthcollege.com)

**Plymouth College**  
**Safeguarding & Child Protection Team**

**Miss Jo Newnham**



Deputy Designated Safeguarding Lead (DDSL)

Deputy Head of Prep

01752 505101

[jnewnham@plymouthcollege.com](mailto:jnewnham@plymouthcollege.com)

**Ms Fiona McWilliam**



Deputy Designated Safeguarding Lead (DDSL)

EYFS Lead

01752 505140

[fmcwilliam@plymouthcollege.com](mailto:fmcwilliam@plymouthcollege.com)

## CCTV

For the safety and security of visitors, staff and pupils, CCTV monitoring and recording is used around the school.



## Mobile Phones

Please keep Mobile Phone use to a minimum whilst on site and **DO NOT** take photographs without permission.



**EYFS** – under no circumstances are mobile phones allowed.

## Your Views

At Plymouth College we welcome your feedback as a Visitor, and we would appreciate any comments regarding your visit to our school to be sent to: [mail@plymouthcollege.com](mailto:mail@plymouthcollege.com)



## Fire Alarm

In the event of a fire alarm sounding:

You should leave the building by the nearest exit. Follow the green fire signs above the doors to locate the nearest exit with your guide.



Once outside you should make your way to the Astroturf marked **X** on the map opposite and await further instruction.

1. Prep School Playground
2. Prep School
3. EYFS
4. History + Private Flat + Geog
5. Geography Basement + Office.
6. Religious Studies (Ground)
7. Biology - B2 (Ground), B1 (1st floor), Biogeographics (1st Floor)
8. Biology - B3/B4 (Ground), English - 17/18/19/20 (1st Floor)
9. Music - Practice Rooms, D of Music & Head Performing Arts (Ground).
10. Music - A & C, Recording Studio (Ground), OPH Suite, Common Room (1st Floor).
11. Sixth Form Centre - Berni, Head of 6th Form (Ground), Psychology (1st Floor), Study Rooms (2nd).
12. C.L. Sand - 31,32,33 & 34 (1st Floor), D2 Domestic Services (Ground).
13. Maintenance Department (Basement), Porters' Lodge & CL Ground, ICT - C2, C3, Network Manager (1st Floor), CSI.
14. Outdoor Activities (side entrance, basement), School Shop (Ground), Business and Economics - (1st Floor, access via Wedgewood), ECL, ECL ECL.
15. CCF (basement), Reception / School Office, Admissions (Ground), Director of Operations, Director of Finance, Accounts (1st Floor), Marketing (1st Floor), Director of Swimming, Director of Modern Penmanship, Head of Years (2nd Floor).
16. Swap Shop Headmaster, Deputy Head (Ground), Deputy Head, Board Room (1st Floor), Exams Officer, Deputy Director of Swimming (2nd Floor).
17. PE Office, Sports Hall, Squash Courts (Ground), PE Classroom (1st Floor).
18. Bag Store.
19. Gym / Reception.
20. Maths - 1 (Ground), RE Office (Ground), Library, Careers (1st Floor), RHM, RHM.
21. Old Gym, Physics - R4, Maths - 23/4 (Ground) M1 (landing), Languages, 5,6,7,10,11 (1st Floor), L1 & L2 (Top Floor).
22. Design & Technology - DT1, DT2, DT3 & DT4.
23. The Michael Ball Drama Studio, Physics P1, P2 (Ground), Chemistry - C1, C2 (1st Floor).
24. Art Department A1, A2.
25. Cricket Nets.

	M.P. - Mobile Parking
	H - The Haven (boarding).
	M - Meeting Room.
	T - Thompson House (boarding).
	R - Reception
	PL - Porters Lodge
	DT - Disabled Toilet
	A - Assembly point
	AC - Access Control Gate



**PEDESTRIAN ENTRANCE (Service Access)**

Plymouth College, Ford Park,  
Plymouth PL4 6RN Tel: 01752 505100

**PLYMOUTH COLLEGE**

**1**

**2**

**3**

**PEDESTRIAN ENTRANCE**

**5**

**PREP SCHOOL ENTRANCE**

**6**

**MAIN SCHOOL ENTRANCE**

**7**

**A**

**B**

**D**

**PEDESTRIAN ENTRANCE**

**ACCESS CONTROL GATES**

# **External Contacts and Information**

**“Everyone has the right to refer directly to Social Services”.**

**Plymouth Safeguarding Children Board (PSCB) - Plymouth Gateway**

**Service:** Tel: 01752 668000 / 346984 (out of hours)

email [gateway@plymouth.gov.uk](mailto:gateway@plymouth.gov.uk)

**PSCB Local Authority Designated Officer (LADO):**

Tel: 01752 306340 [LADO@plymouth.gov.uk](mailto:LADO@plymouth.gov.uk)

Plymouth Safeguarding Children Board, Floor 3, Midland House, Notte Street,  
Plymouth PL1 2EJ

**Devon Multi-Agency Safeguarding Hub (MASH):** 0345 1551071

email [mashsecure@devon.gov.uk](mailto:mashsecure@devon.gov.uk)

**Early Years Safeguarding:** 01752 307400

email: [earlyyearssafeguarding@plymouth.gov.uk](mailto:earlyyearssafeguarding@plymouth.gov.uk)

**Plymouth Police Child Protection Team:** 01752 777444

**Plymouth LA Prevent Duty Co-ordinator:** 01752 307387

**Plymouth Adult Social Care:** 01752 306900

**Independent Reviewing Service:** 01752 306366

**DfE Helpline:** 0207 340 7264

Piccadilly Gate, Stove Street, Manchester, M1 2WD

**Police Non-urgent issues:** 101      **Police Emergency issues:** 999

**Plymouth Safeguarding Children Board Guidance:**

[www.plymouth.gov.uk/localsafeguardingchildrenboard.htm](http://www.plymouth.gov.uk/localsafeguardingchildrenboard.htm)

**Radicalisation Advice:** [counter-extremism@education.gsi.gov.uk](mailto:counter-extremism@education.gsi.gov.uk)

**South West Child Protection Policy:** [www.swcpp.org.uk](http://www.swcpp.org.uk)